



BOARD OF DIRECTORS:  
MARILYN M. TIERNAN  
PRESIDENT

SCOTT R. PASTOR  
VICE PRESIDENT

PAUL SEGER  
JOE KOVALICK  
JASON SHAW

GENERAL MANAGER:  
DANIEL MUELRATH

GENERAL COUNSEL:  
WESLEY A. MILIBAND

BOARD SECRETARY:  
KAIT KNIGHT

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
DIABLO WATER DISTRICT  
HELD ON MARCH 26, 2025

The Regular Meeting of the Board of Directors of Diablo Water District was held on March 26, 2025 at 6:30 pm at the District's office, 87 Carol Lane, Oakley, California and via conference call / web as noticed in the posted agenda.

**1. Call to Order and Roll Call and Pledge of Allegiance.**

The regular meeting of the Board of Directors of Diablo Water District (District) was called to order by President Tiernan at 6:45 p.m. on March 26, 2025.

Directors Present: Tiernan, Pastor, Seger, Kovalick, Shaw  
Staff Present: Dan Muelrath, Kait Knight, Sophia Gonzales, Jennifer McCoy, Nacho Mendoza, Jim Smith  
General Counsel: Wes Miliband (Miliband Water Law)  
Others Present: Bill Brick (CDM Smith), Theresa Jurotich (Rafetlis), Gina DePinto (Rafetlis), Dawn Morrow (ISD), Danae Gemmell (ISD), Hugh Henderson (City of Oakley), Members of the General Public

**2. Public Input.**

Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item.

Vice President Pastor announced his resignation from the Board effective June 15, 2025, due to relocation.

Dawn Morrow, Ironhouse Sanitary District, introduced Danae Gemmell as the new in-house engineer for their District.

Action

**3. Consent Calendar.**

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

**A. Minutes of the Regular Meeting of February 26, 2025.**

Staff Recommendation: Approve.

It was moved by Director Seger, seconded by Director Kovalick and approved by the following vote to approve the Consent Calendar.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan

NOES: None

ABSENT: None

**4. AB 2561 Vacancy Reporting Requirement.**

Staff Recommendation: Receive the FY 24/25 AB 2561 Report.

The Board received the presentation.

**5. Update to CalPERS Compensation Schedule.**

Staff Recommendation: Adopt the updated CalPERS Compensation Schedule.

It was moved by Director Seger, seconded by President Tiernan, and approved by the following vote to adopt the updated CalPERS Compensation Schedule.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan

NOES: None

ABSENT: None

**6. Authorization to Execute Agreement with Mann Urrutia Nelson Certified Public Accountants & Associates (MUN CPAs), Limited Liability Partnership, to Perform Fiscal Year 2024/25 Audit, in the amount of \$38,400.**

Staff Recommendation: Authorize the General Manager and Board President to execute the Engagement Letter with Mann Urrutia Nelson CPAs & Associates for the Fiscal Year 2024/25 Audit, in the amount of \$38,400.

It was moved by President Tiernan, seconded by Vice President Pastor, and approved by the following vote to authorize the General Manager and Board President to execute the Engagement Letter with Mann Urrutia Nelson CPAs & Associates for the Fiscal Year 2024/25 Audit, in the amount of \$38,400.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan  
NOES: None  
ABSENT: None

**7. Financial Reports.**

Staff Recommendation: Approve warrant register 2025-2, ACH wire transactions for February 2025, and receive the monthly financial statement for January 2025.

It was moved by Director Seger, seconded by Director Kovalick, and approved by the following vote to approve warrant register 2025-2, ACH wire transactions for February 2025, and receive the monthly financial statement for January 2025.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan  
NOES: None  
ABSENT: None

**8. Adoption of District Regulation 15 – Recordation of Liens.**

Staff Recommendation: Adopt Resolution Number 2025 – 05 and Regulation No. 15.

It was moved by President Tiernan, seconded by Director Seger, and approved by the following vote to adopt Resolution Number 2025 – 05 and Regulation No. 15.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan  
NOES: None  
ABSENT: None

**9. 2025 Proposed Water Rates and Prop 218.**

Staff Recommendation: Establish the 2025 water rates public hearing date on May 28, 2025, and authorize the mailing of the District's Prop 218 mailer.

Presentation slides are attached as an addendum.

Director Kovalick led the conversation on adjusting the multi-family rates.

It was moved by Director Seger, seconded by Director Kovalick, and approved by the following vote to accept the adjusted rates as presented, establish the 2025 water rates public hearing date on May 28, 2025, and authorize the mailing of the District's Prop 218 mailer.

AYES: Pastor, Seger, Kovalick, Shaw, Tiernan

NOES: None

ABSENT: None

**Discussion Items**

**10. General Manager's Report.**

- Water Supply Charts

Received.

**11. District Engineer's Report.**

Bill Brick, CDM Smith, reported on the status and progress of active projects.

**12. District Counsel's Report.**

Received.

**13. Directors' Reports.**

- Representative verbal reports.
- Other items as needed.

Received.

**14. Future Agenda Items.**

- Preliminary list of items for the next two months.
- Other items being tracked and awaiting a scheduled date.

**15. Next Meetings of the Board of Directors.**

- April 23, 2025 Regular Meeting – 6:30 pm
- May 28, 2025 Regular Meeting – 6:30 pm
- June 11, 2025 Regular Meeting – 2:30 pm

**16. Closed Session – Conference with Real Property Negotiations  
(Government Code § 54956.8)**

Property Description: Jersey Island located in Contra Costa County

Negotiation: Diablo Water District General Manager Dan Muelrath and Jean-Marc Petit Ironhouse/Reclamation District 830 Representative.

Under Negotiation: Terms and Price

No reportable action.

**17. Adjournment.**

President Tiernan adjourned the meeting at 8:44 p.m.

  
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**Kait Knight, Board Secretary**