



87 Carol Lane
P.O. Box 127
Oakley, CA 94561-0127
925-625-3798
Fax 925-625-0814
www.diablowater.org

Directors:
Marilyn M. Tieman
President

Scott R. Pastor
Vice President

Paul Seger
Joe Kovalick
Jason Shaw

General Manager:
Daniel Muelrath

General Counsel:
Wesley A. Miliband

Board Secretary:
Kait Knight

AGENDA

The Regular Meeting of the Board of Directors of Diablo Water District will be held on January 25, 2023 at 6:30 pm at the District's office, 87 Carol Lane, Oakley, California. This meeting is being conducted in person and via webinar for all five Board of Directors, pursuant to Executive Orders signed by Governor Gavin Newsom related to the ongoing COVID-19 pandemic, including provisions regarding the Brown Act. Members of the public and District staff may attend the meeting via conference call / web using the credentials below. Members of the public will continue to have the opportunity to provide public input via the webinar or phone features.

Dial in Number: 1-949-346-1487

Conference ID: 819 474 010#

Or

Web Option: www.diablowater.org/webmeetings

Check your browsers' functionality or download the Microsoft Teams App prior to the meeting.

The District's agendas and supporting documents are available on the District's website: www.diablowater.org, or by calling Kait Knight at (925) 625-6587. A fee may be charged for copies.

If you have a special accommodation needs to attend the meeting, please provide at least two (2) working days' notice prior to the meeting by calling Kait Knight at (925) 625-6587.

1. Call to Order, Roll Call, and Pledge of Allegiance.

2. Public Input.

Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item. **All virtual attendees will remain on mute until called upon to address the Board.**

Action Items

3. Consent Calendar.

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

A. Remote Meeting Access Approval.

Staff Recommendation: Approve remote meeting access for the current agenda.

B. Minutes of the Special Meeting of December 12, 2022.

Staff Recommendation: Approve.

Action Items

4. Financial Reports.

Staff Recommendation: Approve warrant register 2022-12, ACH wire transactions for December 2022, and receive the monthly financial statements.

Discussion Items

5. Current District Solar Initiatives.

6. Strategic Initiatives.

7. Board Best Practice.

8. General Manager's Reports.

- Water Supply Charts.
- R2 Seismic Update.

9. Engineer's Reports.

- Construction project updates.

10. General Counsel's Reports.

11. Directors' Reports.

- Representative verbal reports.
- Other items as needed.

12. Future Agenda Items.

- Preliminary list of items for the next two months.
- Other items being tracked and awaiting a scheduled date.

13. Next Meetings of the Board of Directors.

- January 26, 2023 - Special Meeting – Blue Sky Planning
- February 22, 2023 Regular Meeting – 6:30 pm
- March 22, 2023 Regular Meeting – 6:30 pm

14. Closed Session – Conference with Legal Counsel – Anticipated Litigation.

(Initiation of litigation pursuant to § 54956.9(c): (One potential case)

15. Adjournment.

Posted this 19th day of January 2023.



Dan Muelrath, General Manager

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 3

TO: Each Director
FROM: Dan Muelrath, General Manager
SUBJECT: Consent Calendar.

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately.

The consent calendar may be approved by a single motion to approve, followed by a second, and then a call for vote.

3A. Remote Meeting Access Approval.

Staff Recommendation: Approve remote meeting access for the current agenda.

3B. Minutes of the Special Meeting of December 12, 2022.

Staff Recommendation: Approve.

RECOMMENDATION:

Approve.

Dan Muelrath _____

Dan Muelrath
General Manager

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 3.A

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Remote Meeting Access Approval.

During the October 27, 2021 Board Meeting, the Board approved Resolution Number 2021 – 31, which affirmed an ongoing local emergency due to the COVID-19 pandemic so that remote meetings would continue as needed. Remote and or hybrid meetings remain advisable given the Board’s direction and the overall circumstances with the pandemic. The purpose here is to ensure compliance with Assembly Bill 361 that was recently enacted into law by having a local public agency confirm monthly that the agency will continue to meet virtually.

The Resolution cited above re-authorized utilizing remote teleconference and virtual meeting platforms for Board meetings to best ensure equal access and transparency to the public to participate in Board meetings, in addition to District agendas already stating upfront options for the public to use a teleconference line or the virtual platform. This effort now would do the same and best ensure compliance with Assembly Bill 361.

Staff and legal counsel’s recommendation is for an agenda item at each regular meeting with a motion, including for the immediate agenda items, to approve remote access, as the District has been doing and was previously, and is currently authorized by the State of California, arising from the pandemic.

RECOMMENDATION:

Approve remote meeting access for the current agenda.

Dan Muelrath

Dan Muelrath
General Manager



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General Manager:
Daniel Muelrath

General Counsel:
Wesley A. Miliband

Board Secretary:
Kait Knight

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
DIABLO WATER DISTRICT
HELD ON DECEMBER 12, 2022

Due to the current COVID-19 Pandemic, Local Health Orders, and the Governor's Health Orders, the Special Meeting of the Board of Directors of Diablo Water District was held on December 12, 2022 at 6:30 pm at the District's office, 87 Carol Lane, Oakley, California and via conference call / web as noticed in the posted agenda.

1. Call to Order and Roll Call

The special meeting of the Board of Directors of Diablo Water District (District) was called to order by Director Seger at 6:30 p.m. on December 12, 2022.

Directors Present: Seger, Pastor, Tiernan, Kovalick, Shaw
Staff Present: Dan Muelrath, Kait Knight
General Counsel: Wes Miliband (AARLL)
District Engineer: Bill Brick (CDM Smith)
Others Present: Justin Williams (MUN CPAs), Members of General Public

2. Public Input. (Anyone present may address the Board of Directors on any subject within the jurisdiction of Diablo Water District. If the subject item is on this Agenda, please hold public comment until the appropriate item). **All virtual attendees will remain on mute until called upon to address the Board.**

3. Consent Calendar.

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Calendar for discussion, it will be considered separately. *The consent calendar may be approved by a single motion to approve, followed by a second and then a call for vote.*

A. Remote Meeting Access Approval.

Staff Recommendation: Approve remote meeting access for the current agenda.

B. Minutes of the Special Meeting of November 9, 2022.

Staff Recommendation: Approve.

C. Minutes of the Special Meeting of November 16, 2022.

Staff Recommendation: Approve.

It was moved by Director Tiernan, seconded by Vice President Pastor, and approved by the following vote to approve the Consent Calendar.

AYES: Tiernan, Kovalick, Shaw, Pastor, Seger

NOES: None

ABSTAIN: None

4. Oath of Office for Directors Elected in November 8, 2022 Election.

Staff Recommendation: Perform Oath of Office for newly elected Directors.

General Manager Muelrath performed the oath of office for Director Pastor, Director Seger, and Director Shaw.

5. Officer and Representation Assignments.

Staff Recommendation: Select the Board President, Vice President and Representation Assignments.

Director Seger nominated Director Pastor for Board President. Director Pastor declined the nomination. Director Pastor then nominated Director Tiernan instead. Director Kovalick hoped that there would not be a change in Board leadership and nominated Director Seger to continue as Board President. Director Seger declined the nomination.

The Board moved to select Director Tiernan as Board President.

AYES: Tiernan, Kovalick, Shaw, Pastor, Seger
NOES: None
ABSTAIN: None

Director Kovalick nominated Director Pastor to remain as Board Vice President.

The Board moved to select Director Pastor as Board Vice President.

AYES: Kovalick, Shaw, Seger, Pastor, Tiernan
NOES: None
ABSTAIN: None

It was moved by President Tiernan, seconded by Director Seger, and approved by the following vote to assign committee representatives as listed below:

- City of Oakley (Director Kovalick)
- Contra Costa Water District (Director Seger)
- Ironhouse Sanitary District (Vice President Pastor)
- East County Water Management Association (Director Shaw)
- Association of California Water Agencies / Joint Powers Insurance Authority Board (President Tiernan)
- Groundwater Sustainability Interagency Elected Official Coordination (President Tiernan)

AYES: Kovalick, Shaw, Seger, Pastor, Tiernan
NOES: None
ABSTAIN: None

6. Acceptance of Annual Audit.

Staff Recommendation: Accept the audit report.

The Board received a presentation of the annual audit from Justin Williams, MUN CPAs.

It was moved by Director Seger, seconded by Director Shaw, and approved by the following vote to accept the audit report.

AYES: Kovalick, Shaw, Seger, Pastor, Tiernan
NOES: None
ABSTAIN: None

7. Department of Water Resources Delta Conveyance Project Draft Environmental Impact Report Comment Letter.

Staff Recommendation: Authorize the General Manager to submit the attached Delta Conveyance Project Draft EIR Comment Letter.

General Manager Muelrath informed the Board that Bethel Island Municipal Improvement District referenced support for the District's letter and that the ad hoc committee could modify the District's cover letter in support of other agencies as well.

It was moved by Director Seger, seconded by Vice President Pastor, and approved by the following vote to authorize the General Manager to submit the attached Delta Conveyance Project Draft EIR Comment Letter to include additions to the cover letter by the ad hoc committee to support other agencies.

AYES: Kovalick, Shaw, Seger, Pastor, Tiernan
NOES: None
ABSTAIN: None

8. Award of Contract for Engineering Services to Develop Phase 1 of 2, Seismic Resilience R2/R3 Parallel Pipeline.

Staff Recommendation: Authorize the General Manager to execute a professional services agreement for engineering services to develop Phase 1 of 2, Seismic Resilience R2/R3 Parallel Pipeline, plus a 10% contingency.

It was moved by Director Kovalick, seconded by Director Seger, and approved by the following vote to authorize the General Manager to execute a professional services agreement for engineering services to develop Phase 1 of 2, Seismic Resilience R2/R3 Parallel Pipeline, plus a 10% contingency.

AYES: Kovalick, Shaw, Seger, Pastor, Tiernan
NOES: None
ABSTAIN: None

9. Freedom High School Local Scholarship Program.

Staff Recommendation: Authorize the General Manager to establish award criteria for (2) \$500 scholarships for students at Freedom High School studying for a career in water on behalf of the District and execute and award the Freedom High School Local Scholarship.

It was moved by Director Seger, seconded by Director Shaw, and approved by the following vote to authorize the General Manager to establish award criteria for (2) \$500 scholarships for students at Freedom High School studying for a career in water on behalf of the District and execute and award the Freedom High School Local Scholarship.

AYES: Kovalick, Shaw, Seger, Pastor, Tiernan
NOES: None
ABSTAIN: None

10. Financial Reports.

Staff Recommendation: Approve warrant register 2022-10 and ACH wire transactions for October 2022.

It was moved by Vice President Pastor, seconded by Director Tiernan, and approved by the following vote to approve warrant register 2022-10 and ACH wire transactions for October 2022.

AYES: Kovalick, Shaw, Seger, Pastor, Tiernan
NOES: None
ABSTAIN: None

11. General Manager's Reports.

- Water Supply Charts.

General Manager Muelrath highlighted the Workers Compensation Insurance Special Recognition that the District received from ACWA JPIA.

12. Engineer's Reports.

Bill Brick, CDM Smith, reported on the status and progress of active projects.

13. General Counsel's Reports.

General Counsel Miliband noted that this was the time of year for many legislative updates, and he will present them to the Board next month.

14. Directors' Reports.

- Representative verbal reports.
- Other items as needed.

Director Seger attended the City of Oakley meeting. He reported on a vote creating a tax district for the levees that will be put around Summerlake North. The City Attorney confirmed that a 300-year levee was promised but not included in the plan. The new liaison for the District will be Hugh Henderson.

President Tiernan reported on the Public Information Ad Hoc meeting sharing that the Freedom High School Scholarship was discussed as well as the rate change postcard language, which she felt was strong and direct, and addressed how it would affect customer water bills. She also mentioned the social media policy being developed, which will include platform responses and a logo policy.

General Manager Muelrath reported on the sampling for the Wellhead Treatment Project, noting the engineering team had finished a week ahead of schedule and that the results should be available prior to the Special Board Meeting for Blue Sky Planning. Director Seger asked if the analysis would include energy use and cost. General Manager Muelrath confirmed it would be added in if not already included.

15. Future Agenda Items.

- Preliminary list of items for the next two months.
- Other items being tracked and awaiting a scheduled date.

General Manager Muelrath noted the date for the Blue Sky Planning Special Meeting would be January 26th. He did mention they had to scale back on the number of outside engineers due to scheduling conflicts. He also requested that

Board Secretary Knight include the draft social media and logo policy discussion for the January regular meeting.

General Manager Muelrath also reported on the Recycled Water Opinion Survey kick-off meeting that was held last Friday and asked the Board to provide any policy specific questions they would like included in the survey by close of business Friday, December 16th. The goal is to have the draft survey in front of the ad hoc committee the first week of January.

Director Seger mentioned that NEM 3.0 passed and will reduce solar paybacks by 75%. General Manager Muelrath said he can bring the solar initiatives to the next regular meeting and if there is Board recommendation to connect with elected officials we can discuss reaching out. The key is to get into the inter-tie agreement prior to the deadline to be grandfathered in under NEM 2.0. The largest location for solar would be on Reservoir 2 and 3, and if we can get that secured it would be most beneficial to the District.

16. Next Meetings of the Board of Directors.

- ~~December 28, 2022 Regular Meeting – 6:30 pm canceled~~
- January 25, 2023 Regular Meeting – 6:30 pm
- January 26, 2023 - Special Meeting – Blue Sky Planning – time TBD
- February 22, 2023 Regular Meeting – 6:30 pm

17. Adjournment.

Director Seger adjourned the meeting at 8:05 p.m.

Kait Knight, Board Secretary

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 4

TO: Each Director

FROM: Jennifer McCoy, Finance & Accounting Manager

SUBJECT: Financial Reports.

Items included for discussion:

- Warrant Register Number:
 - 2022-12
 - ACH and Wire Transactions – December 2022

- Monthly Financial Statement
 - November 2022
 - December 2022

RECOMMENDATION:

Approve warrant register 2022-12, ACH wire transactions for December 2022, and receive the monthly financial statements.

Jennifer McCoy

Jennifer McCoy

Finance & Accounting Manager

Attached: 1.) Warrant Register 2022-12
2.) ACH and Wire Transactions for December 2022
3.) November and December 2022 Financial Statements

DIABLO WATER DISTRICT
WARRANT REGISTER 2022 - 12
JANUARY 25, 2023

<u>Check Numbers</u>	<u>Detail</u>	<u>Amount</u>
December AP Check 54820	2022 Loan Payment to Capital One (Principal & Interest)	707,037.21
December AP Checks 54821 - 54833	See Detail Check Register	778,143.29
December Utility Billing Refund Checks 54834 - 54866	See Detail Check Register	9,015.39
December AP Checks 54867 - 54892	See Detail Check Register	124,339.64
Payroll Checks 54893 - 54898	December Payroll Checks	36,121.85
Payroll Direct Deposit Employees	December Payroll Direct Deposit	138,941.44
December AP Checks 54899 - 54940	See Detail Check Register	215,806.50
TOTAL WARRANTS		2,009,405.32

The foregoing Accounts Payable Warrants 54820 through 54940, payroll for December 2022,
Federal, State Income Taxes withheld and retirement are hereby approved for payment.

General Manager

Director

Director

Director

Director

Director

Signatures Required: General Manager and minimum of three (3) Directors



Diablo Water District, CA

Check Register

Packet: APPKT00383 - DEC 2022 WARRANTS - CAPITAL ONE 12-1-22
LP

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank -AP Bank						
CAPITALONE	CAPITAL ONE PUBLIC FUNDING, LLC	12/01/2022	Regular	0.00	707,037.21	54820

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	707,037.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	707,037.21

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	12/2022	707,037.21
			<u>707,037.21</u>



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank -AP Bank						
AT&TUVRS	AT&T	12/12/2022	Regular	0.00	106.29	54821
CDM01	CDM SMITH	12/12/2022	Regular	0.00	46,873.27	54822
	Void	12/12/2022	Regular	0.00	0.00	54823
LINNCHCK	CHUCK LINN	12/12/2022	Regular	0.00	216.16	54824
CCWD01	CONTRA COSTA WATER DIST	12/12/2022	Regular	0.00	553,029.61	54825
CCWD-RB	CONTRA COSTA WATER DIST	12/12/2022	Regular	0.00	166,704.50	54826
BOWERS01	DANNY BOWERS	12/12/2022	Regular	0.00	216.16	54827
URENDAO	PAUL URENDA JR	12/12/2022	Regular	0.00	170.10	54828
US BANK	US BANK	12/12/2022	Regular	0.00	10,827.20	54829
	Void	12/12/2022	Regular	0.00	0.00	54830
	Void	12/12/2022	Regular	0.00	0.00	54831
	Void	12/12/2022	Regular	0.00	0.00	54832
	Void	12/12/2022	Regular	0.00	0.00	54833

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	11	8	0.00	778,143.29
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	11	13	0.00	778,143.29

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	12/2022	778,143.29
			<u>778,143.29</u>



UBPKT03728 - REFUNDS

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
024-09191-04	WASEEM, SHAHID	12/15/2022	54834	74.14			74.14	Generated From Billing
026-09951-00	CHEN, LEE CHING	12/15/2022	54835	87.27			87.27	Generated From Billing
027-07827-03	TRUJILLO, ELISSA	12/15/2022	54836	168.40			168.40	Generated From Billing
028-10509-03	SUNSHINE INVESTMENTS	12/15/2022	54837	62.77			62.77	Generated From Billing
099-01813-09	DENOVA HOMES	12/15/2022	54838	1,074.74			1074.74	Generated From Billing
099-06871-04	DESILVA GATES CONSTRUCTION	12/15/2022	54839	1,301.76			1301.76	Generated From Billing
099-10046-10	DESILVA GATES CONSTRUCTION	12/15/2022	54840	1,301.76			1301.76	Generated From Billing
099-13262-02	KNIFE RIVER CONSTRUCTION	12/15/2022	54841	2,082.45			2082.45	Generated From Billing
101-08468-09	AGUIAR, ZACHARY	12/15/2022	54842	165.77			165.77	Generated From Billing
102-01042-02	RODRIGUEZ, STEVEN	12/15/2022	54843	64.24			64.24	Generated From Billing
102-04270-02	SULLIVAN, LINDSEY	12/15/2022	54844	95.47			95.47	Generated From Billing
104-01249-02	FIGUEROA, ADAN	12/15/2022	54845	89.54			89.54	Generated From Billing
104-04242-06	BOWERS, AUDRA	12/15/2022	54846	59.47			59.47	Generated From Billing
104-06050-02	MARTINEZ, MARIA AND ANGEL	12/15/2022	54847	445.19			445.19	Deposit
109-12896-00	HOMES, MERITAGE	12/15/2022	54848	21.63			21.63	Deposit
112-03756-05	MCGEE, KRISTIN	12/15/2022	54849	131.76			131.76	Generated From Billing
113-06941-04	ROMARCO PROPERTIES	12/15/2022	54850	57.12			57.12	Deposit
113-06941-05	ROMARCO PROPERTIES	12/15/2022	54851	84.04			84.04	Deposit
115-06472-03	GOLDBERG, SUZANNE	12/15/2022	54852	5.05			5.05	Generated From Billing
117-12797-01	STEEL, GEOFFREY ROBERT	12/15/2022	54853	100.00			100.00	Generated From Billing
118-04948-04	RoMarCo PROPERTIES	12/15/2022	54854	26.13			26.13	Deposit
120-01624-03	ROMARCO PROPERTIES	12/15/2022	54855	21.40			21.40	Generated From Billing
121-05201-05	MURRAY, ASHLEY M	12/15/2022	54856	185.00			185.00	Generated From Billing
125-04084-04	ROMARCO PROPERTIES	12/15/2022	54857	84.24			84.24	Deposit
126-09116-02	MARPLES PROPERTY MANAGEMENT	12/15/2022	54858	61.46			61.46	Generated From Billing
129-09712-01	HAYNES, LISA AND CHRIS	12/15/2022	54859	560.06			560.06	Deposit
134-10551-06	YOU, JOE	12/15/2022	54860	10.01			10.01	Generated From Billing
134-10678-00	SALDANA, LUPE	12/15/2022	54861	39.43			39.43	Deposit
134-10721-01	PARKS, MARIAN	12/15/2022	54862	169.15			169.15	Generated From Billing
137-12609-03	ZHANG, JIACHENG	12/15/2022	54863	166.99			166.99	Generated From Billing
137-13671-01	NALAGANDLA, HARISH	12/15/2022	54864	32.98			32.98	Generated From Billing
138-13553-02	BEST PROPERTY MANAGEMENT	12/15/2022	54865	43.22			43.22	Generated From Billing
999-08645-02	CORT, VERA	12/15/2022	54866	142.75			142.75	Generated From Billing
Total Refunds: 33			Total Refunded Amount:	9,015.39				

Revenue Code Summary

Revenue Code	Amount
996 - Unapplied Credits	8872.64
997 - Knightsen Credit Balances	142.75
Revenue Total:	9015.39

General Ledger Distribution

Posting Date: 12/15/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	01 - General Operating			
	01-00-109-000	Claim on Pooled Cash	-8,872.64	Yes
	01-00-110-000	Accounts Receivable - Water Bills	8,872.64	
		01 Total:	0.00	
Fund:	25 - M25 - Knightsen Well			
	25-00-109-000	Claim on Pooled Cash	-142.75	Yes
	25-25-110-000	Accounts Receivable	142.75	
		25 Total:	0.00	
Fund:	99 - Pooled Cash			
	99-00-100-000	Pooled Cash	-9,015.39	
	99-00-209-000	Due To Other Funds	9,015.39	Yes
		99 Total:	0.00	
		Distribution Total:	0.00	



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank -AP Bank						
ALTAMONT	ALTAMONT LANDSCAPE INC	12/16/2022	Regular	0.00	552.00	54867
AT&T	AT&T	12/16/2022	Regular	0.00	210.53	54868
BIGBLUMB	BIG "B" LUMBERTERIA INC	12/16/2022	Regular	0.00	171.23	54869
CITYOFBW	CITY OF BRENTWOOD	12/16/2022	Regular	0.00	1,966.75	54870
CCWD-RB	CONTRA COSTA WATER DIST	12/16/2022	Regular	0.00	7,657.94	54871
CORE&MAIN	CORE & MAIN	12/16/2022	Regular	0.00	14,280.60	54872
COMCOLO1	CREDIT CONSULTING SER INC	12/16/2022	Regular	0.00	259.58	54873
EAGLE01	EAGLE BUSINESS FORMS INC	12/16/2022	Regular	0.00	623.75	54874
EBERT	EBERT ENTERPRISES, INC	12/16/2022	Regular	0.00	3,150.00	54875
EKIENVIR	EKI ENVIRONMENT & WATER	12/16/2022	Regular	0.00	2,281.76	54876
INSIGHT	INSIGHT PUBLIC SECTOR, INC	12/16/2022	Regular	0.00	196.30	54877
KONICA	KONICA MINOLTA BUSINESS	12/16/2022	Regular	0.00	39.90	54878
LOWES	LOWE'S	12/16/2022	Regular	0.00	584.14	54879
OAKDISPO	MT DIABLO	12/16/2022	Regular	0.00	384.05	54880
OKLYACE	OAKLEY ACE HARDWARE	12/16/2022	Regular	0.00	974.77	54881
	Void	12/16/2022	Regular	0.00	0.00	54882
CONCENTR	OCCUPATIONAL HEALTH	12/16/2022	Regular	0.00	175.00	54883
PACG&E01	PACIFIC GAS & ELECTRIC CO	12/16/2022	Regular	0.00	6,213.90	54884
PLATT	PLATT	12/16/2022	Regular	0.00	277.22	54885
PURPOSE BUILT	PURPOSE BUILT TRADE CO	12/16/2022	Regular	0.00	746.96	54886
SCHEER	SCHEER SECURITY	12/16/2022	Regular	0.00	611.50	54887
TRACTOR	TRACTOR SUPPLY CO - DEPT 30 12051	12/16/2022	Regular	0.00	741.69	54888
TYLERTEC	TYLER TECHNOLOGIES INC	12/16/2022	Regular	0.00	80,248.00	54889
VIP CLEANING	VIP CLEANING SERVICE	12/16/2022	Regular	0.00	900.00	54890
WATERSAV	WATERSAVERS IRRIGATION	12/16/2022	Regular	0.00	116.75	54891
HDSUPPLY - WHITE CAP	WHITE CAP, L.P.	12/16/2022	Regular	0.00	975.32	54892

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	61	25	0.00	124,339.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	61	26	0.00	124,339.64

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	12/2022	124,339.64
			<hr/>
			124,339.64



Diablo Water District, CA

Payroll Check Register Checks

Pay Period: 11/21/2022-12/20/2022

Packet: PYPKT00192 - DECEMBER 2022 PAYROLL 12-27-22 LP
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Check Type	Date	Amount	Number
DEJESUS, HUNTER J	D10	Regular	12/27/2022	6,590.67	54893
PADILLA, GINO L	P02	Regular	12/27/2022	6,109.44	54894
ROMERO, LUIS J	R22	Regular	12/27/2022	7,458.24	54895
SEGER, PAUL S	S65	Regular	12/27/2022	323.22	54896
TIERNAN, MARILYN M	T57	Regular	12/27/2022	169.70	54897
WEAVER, WAYNE A	W27	Regular	12/27/2022	15,470.58	54898



Diablo Water District, CA

Payroll Check Register

Direct Deposits

Pay Period: 11/21/2022-12/20/2022

Packet: PYPKT00192 - DECEMBER 2022 PAYROLL 12-27-22 LP

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Date	Amount	Number
BELLECI, CHRISTINE	B32	12/27/2022	8,243.11	463
CASTOR, LaVONDA	C03	12/27/2022	6,987.32	464
CRAWFORD, CHAD D	C09	12/27/2022	6,642.93	465
FORD, WILLOW	F01	12/27/2022	4,535.51	466
GONZALEZ, JORGE R	G17	12/27/2022	11,790.85	467
GROOVER, MATTHEW J	G21	12/27/2022	4,577.07	468
GONZALES, SOPHIA M	G91	12/27/2022	6,658.83	469
HERRERA, JOHN P	H02	12/27/2022	5,730.39	470
KOVALICK, JOSEPH A	K01	12/27/2022	92.35	471
KNIGHT, KATHLEEN MARIE	K24	12/27/2022	6,956.49	472
KEMP, SIMON A	K92	12/27/2022	4,775.01	473
McCOY, JENNIFER	L21	12/27/2022	11,849.11	474
LIRA, MICHAEL	L28	12/27/2022	6,993.37	475
MENDOZA, ATANACIO	M20	12/27/2022	14,589.86	476
MILINA, CHERI	M21	12/27/2022	4,343.60	477
MUELRATH, DANIEL B	M22	12/27/2022	15,525.15	478
PASTOR, SCOTT R	P03	12/27/2022	184.70	479
POSADA, LAUREN A	P89	12/27/2022	6,636.36	480
RUGRODEN, REBECCA	R20	12/27/2022	5,429.22	481
SHAW, JASON R	S74	12/27/2022	92.35	482
VELAZQUEZ, CAMILO R	V01	12/27/2022	6,307.86	483



Diablo Water District, CA

Payroll Check Register Report Summary

Pay Period: 11/21/2022-12/20/2022

Packet: PYPKT00192 - DECEMBER 2022 PAYROLL 12-27-22 LP
Payroll Set: Payroll Set 01 - 01

Type	Count	Amount
Regular Checks	6	36,121.85
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	21	138,941.44
Total	27	175,063.29



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank -AP Bank						
CCCEFCU0	1st NORTHERN CA	12/28/2022	Regular	0.00	2,500.00	54899
ACWAHPIT	ACWA/JPIA	12/28/2022	Regular	0.00	50,396.99	54900
ALTAMONT	ALTAMONT LANDSCAPE INC	12/28/2022	Regular	0.00	552.00	54901
AQUA	AQUA METRIC	12/28/2022	Regular	0.00	20,352.76	54902
AT&T	AT&T	12/28/2022	Regular	0.00	286.12	54903
AT&TUVRS	AT&T	12/28/2022	Regular	0.00	150.73	54904
AALR&R	ATKINSON, ANDELSON, LOYA, RUUD &	12/28/2022	Regular	0.00	5,118.75	54905
BAYAREA1	BAY AREA BARRICADE SERVICES INC	12/28/2022	Regular	0.00	440.04	54906
BIGBLUMB	BIG "B" LUMBERTERIA INC	12/28/2022	Regular	0.00	62.37	54907
BWAUTO01	BRENTWOOD AUTO PARTS INC	12/28/2022	Regular	0.00	238.48	54908
CITYOFBW	CITY OF BRENTWOOD	12/28/2022	Regular	0.00	127.50	54909
CCWD-RB	CONTRA COSTA WATER DIST	12/28/2022	Regular	0.00	7,280.77	54910
CORE&MAIN	CORE & MAIN	12/28/2022	Regular	0.00	1,682.55	54911
DWPYRLTX	DIABLO WATER DISTRICT	12/28/2022	Regular	0.00	61,134.74	54912
DURHAM	DURHAM PUMP, INC	12/28/2022	Regular	0.00	4,490.00	54913
EAGLE CITY	EAGLE CITY	12/28/2022	Regular	0.00	1,491.00	54914
ECS IMAGING, INC	ECS IMAGING, INC	12/28/2022	Regular	0.00	1,070.00	54915
EKIENVIR	EKI ENVIRONMENT & WATER	12/28/2022	Regular	0.00	1,517.88	54916
USABLUE	HD SUPPLY FACILITIES MAIN	12/28/2022	Regular	0.00	704.99	54917
THELOCK	HODGE PRODUCTS, INC	12/28/2022	Regular	0.00	1,273.98	54918
HOMEDEPOT	HOME DEPOT CREDIT SERVICES	12/28/2022	Regular	0.00	3,512.52	54919
INFOSEND	INFOSEND	12/28/2022	Regular	0.00	7,779.78	54920
WOLF	JIM AND MARILYN WOLF	12/28/2022	Regular	0.00	1,150.00	54921
LININS01	LINCOLN NAT'L LIFE INS	12/28/2022	Regular	0.00	2,783.33	54922
LOWES	LOWE'S	12/28/2022	Regular	0.00	1,207.95	54923
MANNURR1	MANN, URRUTIA, NELSON CPA	12/28/2022	Regular	0.00	9,950.00	54924
OAKDISPO	MT DIABLO	12/28/2022	Regular	0.00	162.34	54925
OKLYACE	OAKLEY ACE HARDWARE	12/28/2022	Regular	0.00	70.85	54926
PACG&E04	PACIFIC GAS & ELECTRIC	12/28/2022	Regular	0.00	6,483.59	54927
PACG&E03	PACIFIC GAS & ELECTRIC	12/28/2022	Regular	0.00	5,013.95	54928
PACG&E01	PACIFIC GAS & ELECTRIC CO	12/28/2022	Regular	0.00	559.77	54929
PURPOSE BUILT	PURPOSE BUILT TRADE CO	12/28/2022	Regular	0.00	527.36	54930
MORRILL	ROBERT MORRILL	12/28/2022	Regular	0.00	571.00	54931
ROYALBRS	ROYAL BRASS INC	12/28/2022	Regular	0.00	853.47	54932
STANDINS	STANDARD INSURANCE CO	12/28/2022	Regular	0.00	2,797.24	54933
STAPLES	STAPLES CREDIT PLAN	12/28/2022	Regular	0.00	1,624.47	54934
STAPLES	STAPLES CREDIT PLAN	12/28/2022	Regular	0.00	854.34	54935
SWRCB	SWRCB	12/28/2022	Regular	0.00	3,274.00	54936
TRENCH	TRENCH PLATE RENTAL CO	12/28/2022	Regular	0.00	215.33	54937
VIKINGSHRED	VIKING SHRED	12/28/2022	Regular	0.00	53.99	54938
VISIONSR	VISION SERVICE PLAN	12/28/2022	Regular	0.00	537.05	54939

Check Register

Packet: APPKT00397-DEC 2022 WARRANTS 12-28-22 LP

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WEX BANK - CHEVRON	WEX BANK	12/28/2022	Regular	0.00	4,952.52	54940

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	68	42	0.00	215,806.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	68	42	0.00	215,806.50

Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	12/2022	215,806.50
			<u>215,806.50</u>

DIABLO WATER DISTRICT
 BANKING ACTIVITY for DECEMBER 2022
 January 25, 2023

TRANSACTION TYPE	DATE	PAYABLE TO	FOR	AMOUNT
Electronic Debit	12/02/22	Global Payments	Credit Card Processing Fees - Open Edge (November)	10,348.05
Electronic Debit	12/06/22	Merchant Bankcard	Credit Card Processing Fees - Vantiv (November)	66.40
Electronic Debit	12/23/22	US Bank	COP 2019 Debt Service Payment (Principal & Interest)	553,100.00
Electronic Debit	12/29/22	DWD Direct Deposit	Payroll December 2022 - Direct Deposit (See Warrant Reg)	138,941.44
Electronic Debit	12/30/22	State EDD	State Withholding - December 2022 Payroll	14,208.31
Electronic Debit	12/30/22	CalPERS	SIP 457 Deferred Comp - December 2022 Payroll Deductions	3,258.33
Electronic Debit	12/30/22	CalPERS	CalPERS Retirement Contributions - December 2022 Payroll	44,427.81
TOTAL ACTIVITY				764,350.34

The above Banking Transactions for December 2022 were given to the Board of Directors for their review as part of the January 25, 2023 Board Meeting.

Jennifer McCoy

 Jennifer McCoy
 Finance & Accounting Manager

January 18, 2023

 Date

**DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD NOVEMBER 1, 2022 TO NOVEMBER 30, 2022**

Balance as of October 31, 2022	<u><u>\$25,906,614.38</u></u>
Receipts, November 2022	
Operating	1,285,427.10
Non-Operating (MERA, Admin, Inspection & Eng Fees & Contract Services)	80,229.87
Facilities Reserve	405,473.67
Interest	
General	11,869.75
MERA	451.32
Facilities Reserve	13,231.29
Investment activity (+ or -)	5,722.19
Disbursements, November 2022	
Operating	(1,357,827.35)
Facilities Reserve	(901,059.33)
Quarterly Bank Analysis Charges	0.00
Balance as of November 30, 2022	<u><u>\$25,450,132.89</u></u>

FUNDS		AMOUNT
(as of close of business on November 30, 2022)		
District General Fund		5,559,376.47
Restricted funds		
2019 Series Held in Trust by US Bank		2,939,729.50
2022 Loan Project Funds - LAIF Account		7,500,000.00
Rate Stabilization Fund (Target \$1M)		1,000,000.00
Reserve Fund - Capital Reserve (Target \$2M)		0.00
Reserve Fund - Emergency Reserve (Target \$5M)		0.00
Facilities Reserve		7,304,961.42
Main Extension Reimbursement (MERA)		421,672.10
Knightsen Well System (M25)		31,353.79
Willow Park Marnia Well System (M27)		(54,451.09)
Customer Deposits		373,295.00
Developer Admin, Inspection & Eng Deposit Totals		(230,762.05)
Current Active Projects	\$ (135,621.53)	
Projects on Hold	\$ (9,203.70)	
Project for Tracking Purposes Only	\$ (15,457.11)	
Accidents Pending Collection	\$ (69,930.96)	
Grant Funding - Santiago Island Village	\$ (548.75)	
Grant Funding - AMI LEAK	\$ -	
Subdivision #4990 Phase 3 Bond Deposit		300,000.00
51 Carol Lane Performance Bond		105,000.00
Cypress Self Storage Maintenance Bond		7,500.00
Substandard Street Investment		
Future Relocation of Bethel Island Road Offsite Waterline		192,000.00
District's Portion of Investment		457.75
TOTAL		<u><u>\$25,450,132.89</u></u>

DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD NOVEMBER 1, 2022 TO NOVEMBER 30, 2022
PAGE 2

INVESTMENTS/BANK ACCOUNTS
(as of close of business on November 30, 2022)

<u>INSTITUTION</u>	PAR VALUE	RATE OF INTEREST	MARKET VALUE
California Local Agency Investment Fund	*	2.007	15,538,460.27
Bank of the West, General Checking Account	*		3,484,976.56
UBS EM 01208 - Value with Interest Earnings			413.71
US Bank - 6712258600 <i>Held US Bank</i> - Value with Interest Earnings/Res Fund 2019			2,939,729.50
US Bank 6712258602 Reserve Fund - Series 2019	1.00	Varies	
US Bank 6712258603 Corpyard Project Fund - Series 2019	2,939,728.50	Varies	
MBS RMB-028036 <i>Held Bank of New York</i> - Value with Interest Earnings			3,486,552.85
MD 09/10/24 649447-VN-6 New York Cmnty Bk Westbury New York/CD	240,000.00	0.70	
MD 02/21/24 07371CE54 Beal BK USA Las Vegas Nev/CD	220,000.00	1.25	
MD 08/26/24 03065Q-AK-4 Americu Credit Union Rome N/CD	249,000.00	3.25	
MD 09/23/24 34520L-AF-0 Forbright BK Potomac/CD	245,000.00	3.45	
MD 09/30/24 550551-FY-6 Luther Burbank CVGS Santa Rosa Calif/CD	245,000.00	3.80	
MD 10/23/25 88241TJJ0 Texas Exchange BK SSB Crowley/CD Callable 01/23/21	125,000.00	0.60	
MD 06/19/25 29278TPQ7 Enerbank USA Salt Lake City/CD	245,000.00	0.70	
MD 05/20/25 58404D-HB-0 Medallion BK Salt Lake City Utah/CD	249,000.00	0.85	
MD 04/07/25 02589AC34 American Express Natl Bk Brokered Intl/CD	240,000.00	2.55	
MD 06/30/25 740367LJ4 Preferred BK Los Angeles Calif/CD	151,000.00	0.70	
MD 09/25/25 05580A-XF-6 BMW BK North Amer Salt Lake City Utah/CD	249,000.00	0.50	
MD 04/21/25 3133EMWH1 Federal Farm CR BKS Bond Rated AA+ Callable 4/21/22	400,000.00	0.71	
MD 04/30/25 20415QHS1 Community West BK N A Goleta Calif/CD	249,000.00	0.40	
MD 05/14/26 06048W-L9-9 Bank Amer Corp Medium Term Rated A2 Callable 5/14/2	200,000.00	1.40	
MD 11/27/26 052392CC9 Austin Telco Fed Cr Un Tex Sc/CD	200,000.00	5.05	
MD 05/18/27 14042RRF0 Capital One Natl Assn Mclean VA/CD	230,000.00	3.20	
Multibank Interest, Money Management Fund	17,556.57		

TOTAL \$25,450,132.89

* Demand Account
It is expected that there are sufficient funds to meet anticipated expenses for the next 6 months.

- ACRONYMS**
- ADMIN - Administration
 - BK - Bank
 - CD - Certificate of Deposit
 - ENG - Engineering
 - MBS - Multi-Bank Securities, Inc
 - MD - Maturity Date
 - MERA - Main Extension Reimbursement Account
 - Mtg - Meeting
 - RES - Reserve
 - UBS - UBS Financial Services, Incorporated

DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD NOVEMBER 1, 2022 TO NOVEMBER 30, 2022
PAGE 3

HELD IN TRUST BY DIABLO WATER DISTRICT
For Board of Directors Information Only
 (as of close of business on November 30, 2022)

<u>INSTITUTION</u>	<u>RATE OF INTEREST</u>	<u>MARKET VALUE</u>
Lincoln National, Deferred Compensation	Varies	1,050,175.56
CERBT Funds (Updated Quarterly)	-23.70% year/year	967,897.42
<i>TOTAL</i>		<i>\$2,018,072.98</i>

Deferred Compensation is pre tax money that has been deposited by District employees into the District's 457 Deferred Compensation Plan. All monies in the plan are held in trust by the District for the exclusive benefit of each employee.

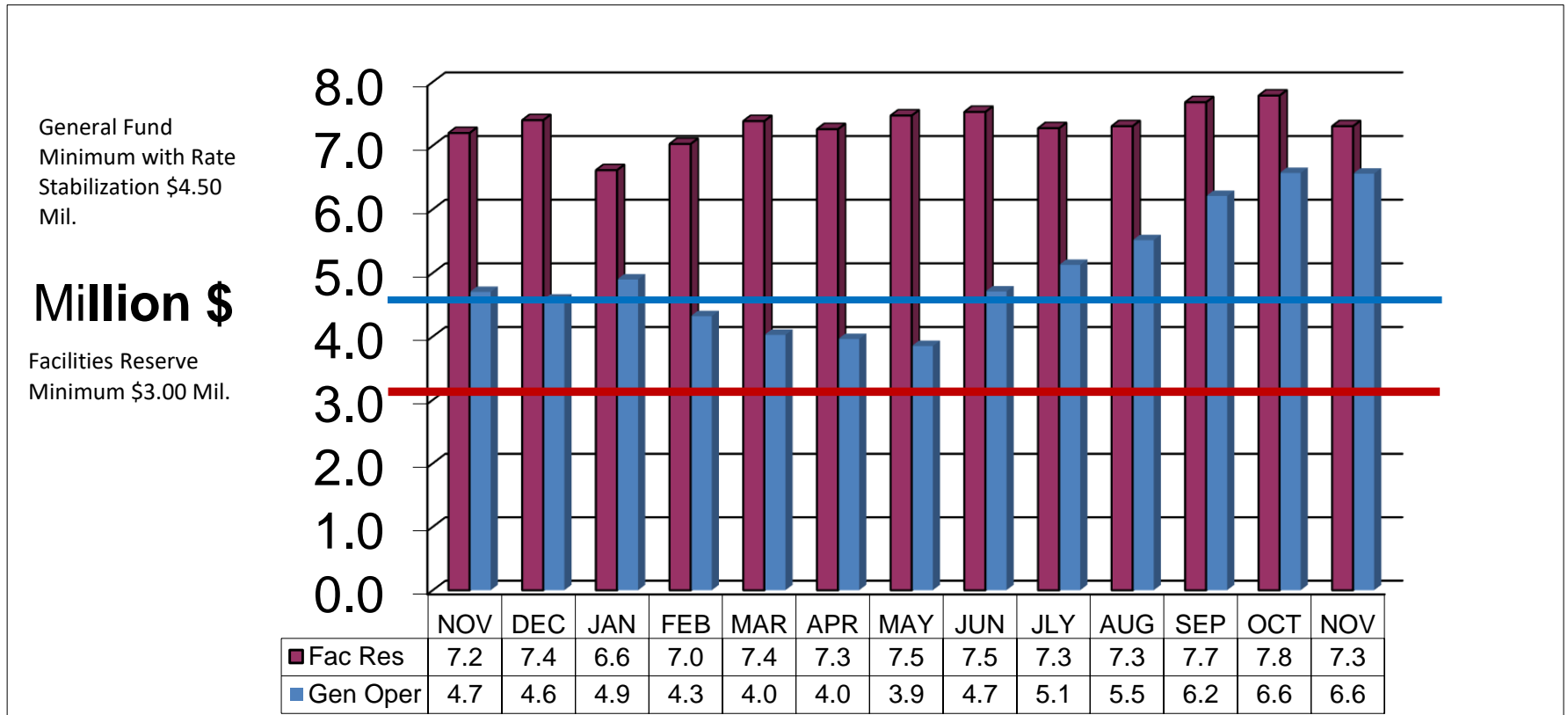
CERBT Funds - California Employers' Retiree Trust Fund is administered by CalPERS. The interest earned on the District's balance in this Trust Fund is used to pay the Diablo Water District portion of retiree medical benefit premiums. If requested by the District, CalPERS reimburses the District each July from the Trust Fund for the previous year's total cost of retiree medical benefit premiums.

COUNTY WELL FUND BALANCES

<u>Knightsen (M25)</u>	<u>Expenses</u>	<u>Income</u>	<u>Total Fund Balance</u>
FY 06/07	(20,024.04)	6,188.10	(23,121.54)
FY 07/08	(6,686.92)	6,234.61	(23,573.85)
FY 08/09	(7,727.20)	6,678.44	(24,622.61)
FY 09/10	(10,755.47)	6,597.68	(28,780.40)
FY 10/11	(14,038.87)	6,436.27	(36,383.00)
FY 11/12	(12,396.89)	8,286.50	(40,493.39)
FY 12/13	(10,137.89)	8,883.84	(41,747.44)
FY 13/14	(6,200.51)	12,272.06	(35,675.89)
FY 14/15	(6,932.58)	15,655.41	(26,953.06)
FY 15/16	(8,416.99)	16,875.62	(18,494.43)
FY 16/17	(8,785.34)	17,273.74	(10,006.03)
FY 17/18	(7,922.88)	20,365.36	2,436.45
FY 18/19	(11,864.02)	17,841.20	8,413.63
FY 19/20	(9,223.40)	19,299.15	18,489.38
FY 20/21	(15,538.25)	16,817.08	19,768.21
FY 21/22	(11,441.81)	18,374.15	26,700.55
FY 22/23 (As of Nov)	(3,675.53)	8,328.77	31,353.79

<u>Willow Park (M27)</u>	<u>Expenses</u>	<u>Income</u>	<u>Total Fund Balance</u>
FY 06/07	(23,079.03)	34,253.24	76,272.56
FY 07/08	(18,540.27)	35,856.74	93,589.03
FY 08/09	(22,923.46)	37,741.56	108,407.13
FY 09/10	(18,061.81)	36,018.24	126,363.56
FY 10/11	(23,516.61)	36,036.01	138,882.96
FY 11/12	(24,035.34)	36,667.17	151,514.79
FY 12/13	(47,529.75)	34,738.68	138,723.72
FY 13/14	(49,171.53)	39,995.81	129,548.00
FY 14/15	(13,720.87)	40,031.50	155,858.63
FY 15/16	(15,238.28)	40,514.09	181,134.44
FY 16/17	(71,763.56)	40,811.23	150,182.11
FY 17/18	(127,061.18)	42,658.12	65,779.05
FY 18/19	(115,739.39)	44,305.39	(5,654.95)
FY 19/20	(36,613.13)	46,080.33	3,812.25
FY 20/21	(98,331.00)	48,344.04	(46,174.71)
FY 21/22	(35,917.18)	56,310.23	(25,781.66)
FY 22/23 (As of Nov)	(28,669.43)	-	(54,451.09)

DIABLO WATER DISTRICT FUNDS AVAILABLE 2021 - 2022



**DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD DECEMBER 1, 2022 TO DECEMBER 31, 2022**

Balance as of November 30, 2022	<u><u>\$25,450,132.89</u></u>
Receipts, December 2022	
Operating	1,241,387.73
Non-Operating (MERA, Admin, Inspection & Eng Fees & Contract Services)	19,537.66
Facilities Reserve	39,388.90
Interest	
General	16,627.85
MERA	678.05
Facilities Reserve	17,776.33
Investment activity (+ or -)	15,289.61
Disbursements, December 2022	
Operating	(1,696,072.24)
Facilities Reserve	(940,343.18)
Quarterly Bank Analysis Charges	0.00
Balance as of December 31, 2022	<u><u>\$24,164,403.60</u></u>

FUNDS		AMOUNT
(as of close of business on December 31, 2022)		
District General Fund		5,358,557.53
Restricted funds		
2019 Series Held in Trust by US Bank		2,939,729.50
2022 Loan Project Funds - LAIF Account		7,500,000.00
Rate Stabilization Fund (Target \$1M)		1,000,000.00
Reserve Fund - Capital Reserve (Target \$2M)		0.00
Reserve Fund - Emergency Reserve (Target \$5M)		0.00
Facilities Reserve		6,265,617.97
Main Extension Reimbursement (MERA)		413,760.20
Knightsen Well System (M25)		32,423.10
Willow Park Marnia Well System (M27)		(18,231.06)
Customer Deposits		364,510.00
Developer Admin, Inspection & Eng Deposit Totals		(296,921.39)
Current Active Projects	\$ (201,780.87)	
Projects on Hold	\$ (9,203.70)	
Project for Tracking Purposes Only	\$ (15,457.11)	
Accidents Pending Collection	\$ (69,930.96)	
Grant Funding - Santiago Island Village	\$ (548.75)	
Grant Funding - AMI LEAK	\$ -	
Subdivision #4990 Phase 3 Bond Deposit		300,000.00
51 Carol Lane Performance Bond		105,000.00
Cypress Self Storage Maintenance Bond		7,500.00
Substandard Street Investment		
Future Relocation of Bethel Island Road Offsite Waterline		192,000.00
District's Portion of Investment		457.75
TOTAL		<u><u>\$24,164,403.60</u></u>

DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD DECEMBER 1, 2022 TO DECEMBER 31, 2022
PAGE 2

INVESTMENTS/BANK ACCOUNTS
(as of close of business on December 31, 2022)

<u>INSTITUTION</u>	PAR VALUE	RATE OF INTEREST	MARKET VALUE
California Local Agency Investment Fund	*	2.173	14,073,542.50
Bank of the West, General Checking Account	*		3,648,875.43
UBS EM 01208 - Value with Interest Earnings			0.00
US Bank - 6712258600 <i>Held US Bank</i> - Value with Interest Earnings/Res Fund 2019			2,939,729.50
US Bank 6712258602 Reserve Fund - Series 2019	1.00	Varies	
US Bank 6712258603 Corpyard Project Fund - Series 2019	2,939,728.50	Varies	
MBS RMB-028036 <i>Held Bank of New York</i> - Value with Interest Earnings			3,502,256.17
MD 09/10/24 649447-VN-6 New York Cmnty Bk Westbury New York/CD	240,000.00	0.70	
MD 02/21/24 07371CE54 Beal BK USA Las Vegas Nev/CD	220,000.00	1.25	
MD 08/26/24 03065Q-AK-4 Americu Credit Union Rome N/CD	249,000.00	3.25	
MD 09/23/24 34520L-AF-0 Forbright BK Potomac/CD	245,000.00	3.45	
MD 09/30/24 550551-FY-6 Luther Burbank CVGS Santa Rosa Calif/CD	245,000.00	3.80	
MD 10/23/25 88241TJJ0 Texas Exchange BK SSB Crowley/CD Callable 01/23/21	125,000.00	0.60	
MD 06/19/25 29278TPQ7 Enerbank USA Salt Lake City/CD	245,000.00	0.70	
MD 05/20/25 58404D-HB-0 Medallion BK Salt Lake City Utah/CD	249,000.00	0.85	
MD 04/07/25 02589AC34 American Express Natl Bk Brokered Intl/CD	240,000.00	2.55	
MD 06/30/25 740367LJ4 Preferred BK Los Angeles Calif/CD	151,000.00	0.70	
MD 09/25/25 05580A-XF-6 BMW BK North Amer Salt Lake City Utah/CD	249,000.00	0.50	
MD 04/21/25 3133EMWH1 Federal Farm CR BKS Bond Rated AA+ Callable 4/21/22	400,000.00	0.71	
MD 04/30/25 20415QHS1 Community West BK N A Goleta Calif/CD	249,000.00	0.40	
MD 05/14/26 06048W-L9-9 Bank Amer Corp Medium Term Rated A2 Callable 5/14/2	200,000.00	1.40	
MD 11/27/26 052392CC9 Austin Telco Fed Cr Un Tex Sc/CD	200,000.00	5.05	
MD 05/18/27 14042RRF0 Capital One Natl Assn Mclean VA/CD	230,000.00	3.20	
Multibank Interest, Money Management Fund	3,043.04		

TOTAL \$24,164,403.60

* Demand Account
It is expected that there are sufficient funds to meet anticipated expenses for the next 6 months.

- ACRONYMS**
- ADMIN - Administration
 - BK - Bank
 - CD - Certificate of Deposit
 - ENG - Engineering
 - MBS - Multi-Bank Securities, Inc
 - MD - Maturity Date
 - MERA - Main Extension Reimbursement Account
 - Mtg - Meeting
 - RES - Reserve
 - UBS - UBS Financial Services, Incorporated

DIABLO WATER DISTRICT
MONTHLY FINANCIAL REPORT
FOR PERIOD DECEMBER 1, 2022 TO DECEMBER 31, 2022
PAGE 3

HELD IN TRUST BY DIABLO WATER DISTRICT
For Board of Directors Information Only
 (as of close of business on December 31, 2022)

<u>INSTITUTION</u>	<u>RATE OF INTEREST</u>	<u>MARKET VALUE</u>
Lincoln National, Deferred Compensation	Varies	1,013,229.11
CERBT Funds (Updated Quarterly)	-22.25% year/year	1,034,019.68
<i>TOTAL</i>		<i>\$2,047,248.79</i>

Deferred Compensation is pre tax money that has been deposited by District employees into the District's 457 Deferred Compensation Plan. All monies in the plan are held in trust by the District for the exclusive benefit of each employee.

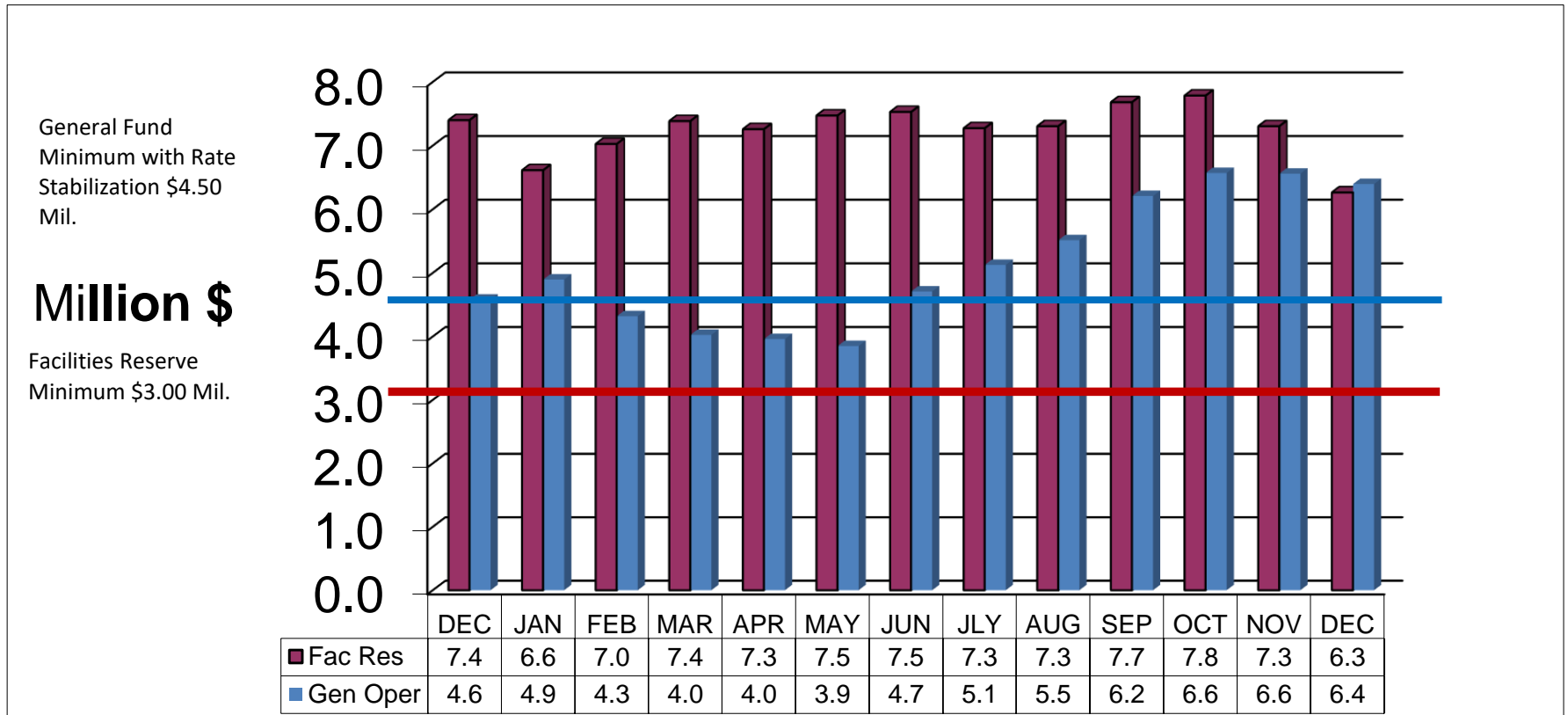
CERBT Funds - California Employers' Retiree Trust Fund is administered by CalPERS. The interest earned on the District's balance in this Trust Fund is used to pay the Diablo Water District portion of retiree medical benefit premiums. If requested by the District, CalPERS reimburses the District each July from the Trust Fund for the previous year's total cost of retiree medical benefit premiums.

COUNTY WELL FUND BALANCES

<u>Knightsen (M25)</u>	<u>Expenses</u>	<u>Income</u>	<u>Total Fund Balance</u>
FY 06/07	(20,024.04)	6,188.10	(23,121.54)
FY 07/08	(6,686.92)	6,234.61	(23,573.85)
FY 08/09	(7,727.20)	6,678.44	(24,622.61)
FY 09/10	(10,755.47)	6,597.68	(28,780.40)
FY 10/11	(14,038.87)	6,436.27	(36,383.00)
FY 11/12	(12,396.89)	8,286.50	(40,493.39)
FY 12/13	(10,137.89)	8,883.84	(41,747.44)
FY 13/14	(6,200.51)	12,272.06	(35,675.89)
FY 14/15	(6,932.58)	15,655.41	(26,953.06)
FY 15/16	(8,416.99)	16,875.62	(18,494.43)
FY 16/17	(8,785.34)	17,273.74	(10,006.03)
FY 17/18	(7,922.88)	20,365.36	2,436.45
FY 18/19	(11,864.02)	17,841.20	8,413.63
FY 19/20	(9,223.40)	19,299.15	18,489.38
FY 20/21	(15,538.25)	16,817.08	19,768.21
FY 21/22	(11,441.81)	18,374.15	26,700.55
FY 22/23 (As of Dec)	(4,390.36)	10,112.91	32,423.10

<u>Willow Park (M27)</u>	<u>Expenses</u>	<u>Income</u>	<u>Total Fund Balance</u>
FY 06/07	(23,079.03)	34,253.24	76,272.56
FY 07/08	(18,540.27)	35,856.74	93,589.03
FY 08/09	(22,923.46)	37,741.56	108,407.13
FY 09/10	(18,061.81)	36,018.24	126,363.56
FY 10/11	(23,516.61)	36,036.01	138,882.96
FY 11/12	(24,035.34)	36,667.17	151,514.79
FY 12/13	(47,529.75)	34,738.68	138,723.72
FY 13/14	(49,171.53)	39,995.81	129,548.00
FY 14/15	(13,720.87)	40,031.50	155,858.63
FY 15/16	(15,238.28)	40,514.09	181,134.44
FY 16/17	(71,763.56)	40,811.23	150,182.11
FY 17/18	(127,061.18)	42,658.12	65,779.05
FY 18/19	(115,739.39)	44,305.39	(5,654.95)
FY 19/20	(36,613.13)	46,080.33	3,812.25
FY 20/21	(98,331.00)	48,344.04	(46,174.71)
FY 21/22	(35,917.18)	56,310.23	(25,781.66)
FY 22/23 (As of Dec)	(29,658.16)	37,208.76	(18,231.06)

DIABLO WATER DISTRICT FUNDS AVAILABLE 2021 - 2022



DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 5

TO: Each Director
FROM: Dan Muelrath, General Manager
SUBJECT: Current District Solar Initiatives.

A major component of the District's Carbon Neutrality commitment is the installation of local solar to offset the District's current and future energy demands, including the electrification of the District's fleet.

Current

Electrical demands for the District prior to any solar installations = 850,000 kWh

Office solar installation annual expected reduction = (36,000 kWh)
Completed September 2022 under NEM 2.0.

R2/R3 reservoir installation annual expected reductions = (800,000 kWh*)
Expected to be completed in 2023 under NEM 2.0.
May be pushed to NEM 3.0.
*Planning stage, this location may increase or decrease in size.
Estimated cost: \$ 1,600,000.

Future

- New corporation yard = 100% offset
Expected to be completed in 2024 under NEM 3.0 w/batteries.
Estimated solar annual production: 300,000 kWh.
Costs are part of corporation yard project/budget.
- Delta Coves pump/booster station 100% offset
Expected to be completed in 2024 under NEM 3.0 w/batteries.
Estimated solar annual production: 130,000 kWh.
Costs are paid by developer.
- Fleet electrification solar = 100% offset
Expected to be completed in 2026/27 under NEM 3.0 w/batteries.
Estimated solar annual production: 150,000 kWh.
Estimated cost: \$450,000.

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 6

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Strategic Initiatives.

Throughout 2021 and 2022, the Board established industry-leading strategic initiatives that are recapped here by the District's Guiding Principles:

Resiliency – *We are focused on long-term water solutions.*

- **Resilient and Sustainable Infrastructure**
 - The District designs and installs infrastructure with a prevent outages mentality and, should an outage occur, be the first utility back in service.
 - Actions to date:
 - 2021 Risk and Resiliency Assessment.
 - Evaluated the District for risks related to seismic, flood, cybersecurity, etc.
 - 2021/22+ – Built a 5-year capital budget to address major items identified in the assessment.
 - Future actions:
 - 2023 – Emergency response trailer.
 - 2023/24 – Seismic retrofit of R2.
 - 2024/25 – Parallel pipeline from R2/R3.
 - 2024/25 – Upgrade SCADA software
 - 2025+ – Start replacement of aging watermains and service lines.
 - Industry-leading 100-year replacement cycle.
- **Recycled Water**
 - The District entered into an MOU with Ironhouse Sanitary District to put their recycled water to its best use.
 - Actions to date:
 - 2022 – MOU with Ironhouse Sanitary District.
 - 2023 – RW Feasibility Study and Update (draft).
 - 2023 – Public opinion firm drafting questions.
 - Future actions:
 - 2023 – Public opinion survey.
 - 2023 – Board determination of acceptable project to proceed with.
 - 2024 – Public education trailer.

- 2024 – Landscape demonstration garden.
 - 2024 – Preliminary design of treatment facility (depends on direction taken: landscape reuse, indirect potable reuse, or direct potable reuse).
 - 2025+ - Future design and construction.
- **Blue Sky Planning**
 - The District knows some solutions are local and some are regional, and that planning is where it all starts.
 - Actions to date:
 - Holding blue sky planning on January 26th.
 - Future actions:
 - TBD.

Quality – *We are driven by excellence.*

- **Wellhead Treatment**
 - The District desires to increase its use of groundwater; however, additional treatment is required to maintain our high-quality water.
 - Actions to date:
 - 2022/23 – Wellhead treatment study.
 - Future actions:
 - 2023 – Determine go/no go on wellhead treatment.
- **Customer Service**
 - The District prides itself on the personal touch and going above and beyond.
 - Actions to date:
 - 2021 – Promoted consumer self-service engagement portal.
 - 2021 – Conservation kit home delivery.
 - 2021/22 – Established school outreach program.
 - 2023 – Complete meter changeout program for hourly meter reads.
 - Future actions:
 - 2024/25 – Finish bringing all water conservation programs in-house.
 - 2024/25 – Establish water conservation workshop series.
 - 2024/25 – Videos for website.

Innovation – *We are leaders in environmental and sustainable projects.*

- **Carbon Neutrality**
 - The District is committed to a carbon-free future by the end of 2027.
 - Actions to date:
 - 2022 – Solar installed at office.

- Future actions:
 - 2023 – Solar to be installed at R2/R3.
 - 2024 – Solar to be installed at new corporation yard and Delta Coves.
 - 2024 through 2027 – Identify and fund carbon sequestration projects.
 - 2025 through 2027 – Replace light and medium duty vehicles with EV.
 - 2026/27 – Install additional solar to offset EV fleet.
- **Groundwater Sustainability**
 - The District is implementing additional groundwater monitoring to help the basin remain sustainable and allow the District to maximize the local water source.
 - Actions to date:
 - 2021 – Adopted the Groundwater Sustainability Plan.
 - 2022 – Installed additional groundwater monitoring wells.
- **One Water**
 - The District understands and values that water is not defined by its last use but rather by its highest potential use.
 - Actions to date:
 - 2022 – Adjusted messaging.
 - Future actions:
 - 2023+ – Investigate possible water reuse options both locally and regionally.
- **Technology Adoption**
 - The District implements cost-effective and industry-leading solutions.
 - Actions to date:
 - 2021 – Migration to Microsoft 365 and Cloud.
 - 2021 – Electronic workorders for all District activities.
 - 2022 – Tyler ERP cloud migration.
 - 2023 – Laserfiche cloud migration.
 - Future actions:
 - 2023 – Start installation of cell-based groundwater monitoring.
 - 2023+ – Utilize maintenance reports from electronic records to guide future capital replacement projects.
 - 2023/24 – Leak detection equipment.
 - 2025/26 – Additional GIS capabilities and mapping.

Integrity – *We are transparent with financial and policy decisions.*

- **Financially Sustainable**
 - The District is committed to ensuring long-term financial sustainability.
 - Actions to date:
 - 2021 – Capital Improvement Plan repair and rehabilitation report.
 - 2022 – Water Rate Study

- Updated cost of service allocations by customer class.
 - Added a 3rd tier for residential water usage.
 - Established CIP and Emergency Reserve targets.
 - 2022 – Facilities Reserve Charge was updated to continue to ensure that growth pays for growth.
 - 2022 – Awarded GFOA budget presentation award.
 - 2023 – Implemented ESG Investment Regulation.
 - Future actions:
 - 2023+ – Reinvest District reserves in ESG compliant funds.
- **Governance**
 - The District prides itself on open and transparent decision making.
 - Actions to date:
 - 2022+ – Board meeting to remain easily accessible through hybrid attendance options.
 - Future actions:
 - 2023 – Quad annual renewal of CSDA Transparency Certificate.

We Care – *We are committed to diversity, equity, and inclusion.*

- **Community Partner**
 - The District is considering the need of local water mutuals.
 - Actions to date:
 - 2022 – Completed voluntary consolidation of Santiago Island Village Water Mutual.
 - 2022 – Started discussion with 25+ water mutuals regarding their interest in voluntary consolidation.
 - 2022 – Awarded partial funds to consolidate two additional water mutuals on Bethel Island.
 - 2023 – Established high school scholarships.
 - Future actions:
 - 2023/24 – Finish consolidation feasibility study with four water mutuals along Sandmound Blvd.
 - 2024/25 – Construction pipeline for consolidation.
 - 2024/25 – Finish consolidation feasibility study with 20+ water mutuals on Bethel Island.
 - 2027 through 2030 – If successful with grant funds, construct project.
 - The District actively engages with the community to ensure that we are a valued community resource.
 - Actions to date:

- 2022 – Increased social media and in person event presence.
 - Future actions:
 - 2023 – Customer service survey.
 - 2023/24 – Establish internship program.
- **Enhanced Customer Assistance**
 - The District understands that each customer has differing needs and tries to incorporate this philosophy when implementing customer service programs.
 - Actions to date:
 - 2021/22 – Deferred payments for those affected by COVID-19 pandemic.
 - Applied for, and received, state funding to help reduce bill balances for those impacted.
 - 2021/22 – Delayed passing the CCWD rate increases onto District customers.
 - 2022 – Lobby now open during traditional lunch hour.
 - 2022 – Highly used forms translated to Spanish.
 - 2022 – Expanded the low income customer assistance program.
 - 2022 – New phone system with IVR for phone payments.
 - Future actions:
 - 2024/25 – Greater personal outreach to customers for leak alerts, water conservation, additional assistance, etc.
- **Employee Development and Wellness**
 - The District knows that its employees are its greatest assets.
 - Actions to date:
 - 2021 – Implemented a Diversity, Equity, and Inclusion Regulation.
 - 2021/22 – Group to Team Trainings and Launch of I-nitiatives.
 - 2022 – Staff and Board DEI trainings.
 - 2022 – Hired dedicated Human Resources staff member.
 - 2022 – Hired unfilled positions to bring District to 2020 staffing level needs.
 - 2022 – Coworker cross training program with 38 training options.
 - 2022 – Professional development time instituted to allow for employee education and recertification.
 - 2023 – Performed a staffing and equipment assessment for the future District needs in year 2030.
 - Future Actions:
 - 2023 – Present future staffing plan.
 - 2023 – Create employee handbook.
 - 2023 – Increase safety, training, and emergency preparedness.

- 2023+ – Building future staffing and equipment needs into annual and long-term budget.
- 2023/24 – Establish leadership academy for lead workers and higher.
- 2023 – Expand benefits to match industry trends.

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 7

TO: Each Director

FROM: Kait Knight, Board Secretary & Dan Muelrath, General Manager

SUBJECT: Board Best Practice.

In alignment with our guiding principles, and continued commitment to showing leadership in our industry, it is important to occasionally review best practices and efficiencies to continue our Board's effective governance.



Role of the Board of Directors

- *As a board member for a special district, you have committed to represent the best interests of your community, ensure the delivery of essential local services and infrastructure, and faithfully serve the public good while upholding the law.*
- Board is the “what” (direction); staff is the “how” (execution).
 - The Board sets policy direction and relies on staff to accomplish the goals of the organization.

Role of the General Manager

- *The General Manager is the executive staff officer of the District and for the Board. This individual administers the District, providing day-to-day leadership, and maintains exclusive management and control of the operations and works of the District within State law and the policies of the board.*
- The General Manager gives directives to staff and lawfully carries out the expressed policies of the Board.

Role of the Board Secretary

- *The Board Secretary posts and distributes meeting agendas, assists in facilitation of board meetings, and handles all other administrative tasks of the Board of Directors.*
- The Board Secretary is available for all administrative questions, reimbursement reporting, and other items as needed by the Directors.

Board and Staff Communications

- All directives for staff should be given by the General Manager or designated supervisor within the District.
- To create a well-balanced workplace, the District implemented Communication Standards for staff-to-staff communications.

- For Directors, we ask that after 5pm you text if you need a response prior to the next morning. Otherwise, please switch to emails after 5pm. Many of us have our phones/alerts turned on so we can respond to work emergencies, and evening and late-night non-emergency texts prevent staff from unplugging and resetting.
- Current monthly communications – does the Board find these useful?

Meeting Efficiencies

- The agenda is printed and posted the Friday before a regular meeting, and the day before the deadline for a special meeting. No additional agenda items can be added once printed.
 - Board agenda items for the next meeting will be listed in the Director update for review.
 - Questions and clarifications needed on agenda items should be directed to the General Manager prior to a Board meeting.
- The Board Secretary will assist the President in facilitating the meeting by:
 - Concluding each agenda item's public comment period with virtual public comment (to follow Board discussion, prior to motion)
 - Leading roll call and roll call voting.
- All directors are expected to be engaged in meeting discussion. A director may refrain from providing comments if they are in agreement with previously stated sentiments of other Directors.
- Directors may make a motion "I move to approve as recommended by staff (or as amended, etc.)".
- Items may be added to the agenda during the discussion for Future Agenda Items.
- Closed session items may not be discussed outside of session – there is a liability for disclosure of information during closed session and is a Brown Act Violation.

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 8

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: General Manager's Reports.

Items included for discussion:

- Water Supply Charts.
 - Statewide Reservoirs.
 - Los Vaqueros Reservoir = 83,495 AF (52.2% of capacity, last month 47.3%)
 - Total Water Demand.
 - Local Well Production.

- R2 Seismic Project Update
 - Contractor to mobilize in early February.
 - Anticipated onsite visit(s) by Directors in February or early March.

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

Attached: Statewide Reservoir Conditions
Total Water Demand
Local Well Production

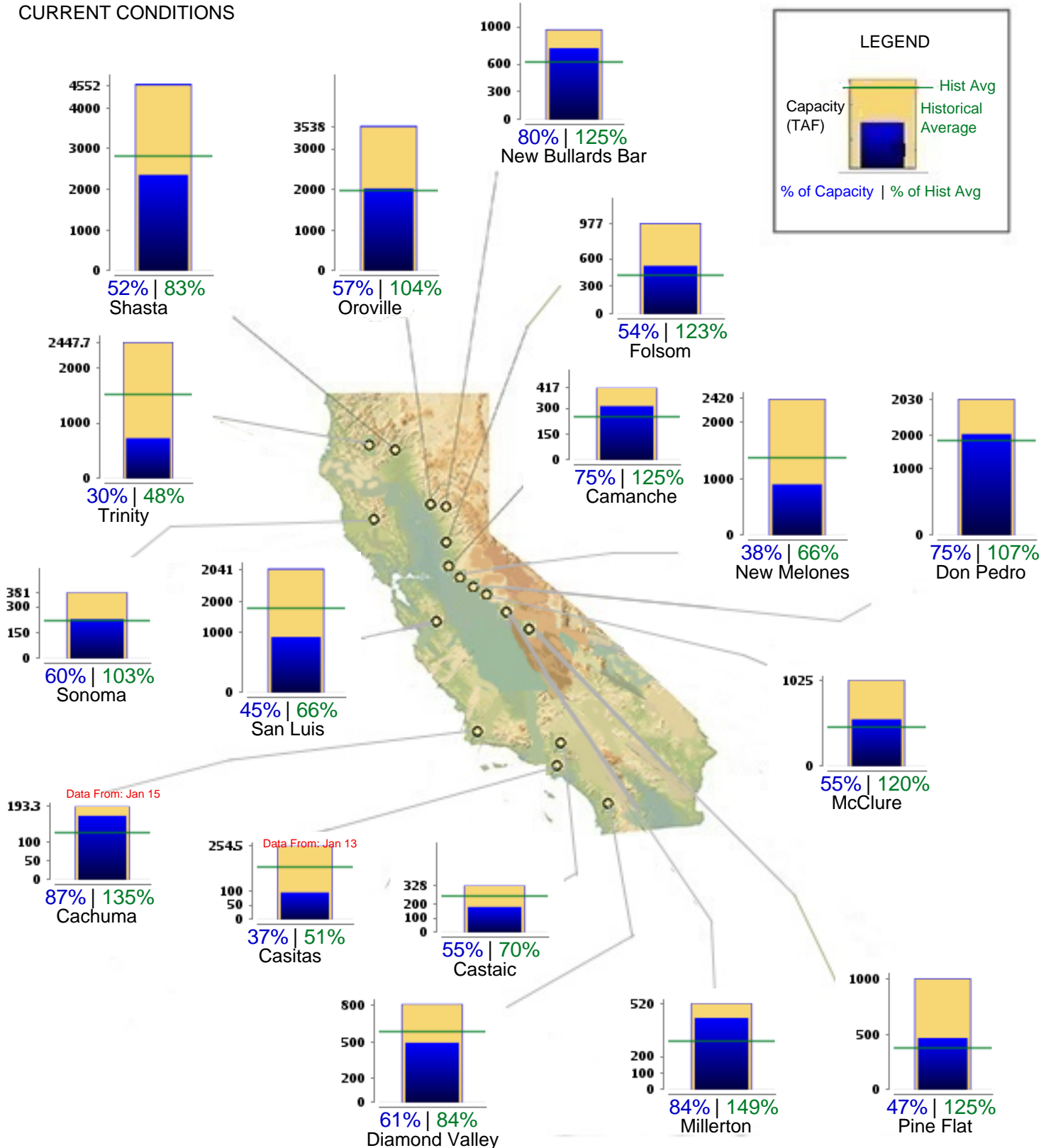


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - January 16, 2023

CURRENT CONDITIONS



**WELL WATER BLENDED INTO DISTRIBUTION SYSTEM
MILLION GALLONS(MG)**

	<u>Jul-22</u>	<u>Aug-22</u>	<u>Sep-22</u>	<u>Oct-22</u>	<u>Nov-22</u>	<u>Dec-22</u>	<u>Jan-23</u>	<u>Feb-23</u>	<u>Mar-23</u>	<u>Apr-23</u>	<u>May-23</u>	<u>Jun-23</u>
1	0.276	0.642	0.888	0.696	0.000	0.381	0.451					
2	0.340	0.724	0.895	0.665	0.000	0.359	0.211					
3	0.307	0.932	0.720	0.850	0.112	0.276	0.260					
4	0.391	0.777	0.814	0.637	0.376	0.281	0.263					
5	0.337	0.949	0.859	0.750	0.424	0.317	0.288					
6	0.379	0.716	1.031	0.562	0.312	0.295	0.245					
7	0.359	0.790	0.748	0.460	0.414	0.263	0.227					
8	0.426	0.861	0.935	0.550	0.346	0.190	0.242					
9	0.286	0.893	0.861	0.428	0.382	0.116	0.324					
10	0.294	0.893	0.834	0.515	0.347	0.156	0.327					
11	0.432	0.828	0.780	0.352	0.312	0.191	0.356					
12	0.209	0.839	0.916	0.253	0.319	0.000	0.375					
13	0.035	0.594	0.884	0.364	0.342	0.000	0.257					
14	0.373	0.605	0.786	0.000	0.414	0.000	0.119					
15	0.347	0.691	0.765	0.000	0.304	0.000	0.326					
16	0.342	0.743	0.886	0.000	0.339	0.000	0.364					
17	0.342	0.839	0.758	0.000	0.345	0.133						
18	0.381	0.786	0.635	0.000	0.373	0.308						
19	0.357	0.943	0.719	0.107	0.353	0.306						
20	0.397	0.742	0.655	0.000	0.339	0.223						
21	0.384	0.754	0.675	0.000	0.354	0.088						
22	0.372	0.787	0.583	0.000	0.387	0.000						
23	0.352	0.865	0.773	0.000	0.395	0.000						
24	0.350	0.832	0.682	0.000	0.371	0.000						
25	0.414	0.848	0.677	0.000	0.342	0.000						
26	0.325	0.844	0.821	0.000	0.298	0.000						
27	0.385	0.706	0.796	0.168	0.372	0.000						
28	0.691	0.859	0.684	0.474	0.394	0.000						
29	0.600	0.802	0.763	0.330	0.380	0.000						
30	0.575	0.802	0.849	0.000	0.339	0.143						
31	0.567	0.923		0.000		0.220						

TOTAL	11.6219	24.8048	23.6689	8.1611	9.7861	4.2448	4.6349	0.0000	0.0000	0.0000	0.0000	0.0000
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Jul-22 to Jan-23 at \$2440.00/MG	86.9225 MG
Feb-23 to Jun-23 at \$2440.00/MG	0.0000 MG
GRAND TOTAL:	86.9225 MG

FY 22/23 SAVINGS	\$ 212,090.90
FY 21/22 SAVINGS	\$ 210,402.64
FY 20/21 SAVINGS	\$ 278,518.31
FY 19/20 SAVINGS	\$ 679,590.16
FY 18/19 SAVINGS	\$ 614,245.45
FY 17/18 SAVINGS	\$ 634,030.91
FY 16/17 SAVINGS	\$ 444,895.41
FY 15/16 SAVINGS	\$ 397,766.92
FY 14/15 SAVINGS	\$ 580,430.65
FY 13/14 SAVINGS	\$ 509,579.93
FY 12/13 SAVINGS	\$ 382,228.02
FY 11/12 SAVINGS	\$ 637,659.61
FY 10/11 SAVINGS	\$ 590,057.39
FY 09/10 SAVINGS	\$ 496,279.31
FY 08/09 SAVINGS	\$ 371,579.65
FY 07/08 SAVINGS	\$ 486,615.14
FY 06/07 SAVINGS	\$ 326,985.06

TOTAL SAVINGS IN WATER PURCHASES FROM CCWD TO DATE \$ 7,852,955.47

MONTHLY WELL NUMBERS
Million Gallons (MG)

<u>DATE</u>	<u>GLEN PARK</u>	<u>STONECREEK</u>
01/01/23	0.4595	0.0000
01/02/23	0.2158	0.0196
01/03/23	0.2648	0.0000
01/04/23	0.2676	0.0194
01/05/23	0.2921	0.0000
01/06/23	0.2494	0.0191
01/07/23	0.2312	0.0000
01/08/23	0.2514	0.0000
01/09/23	0.3289	0.0194
01/10/23	0.3316	0.0000
01/11/23	0.3604	0.0194
01/12/23	0.3799	0.0000
01/13/23	0.2614	0.0194
01/14/23	0.1230	0.0000
01/15/23	0.3303	0.0000
01/16/23	0.3686	0.0193
01/17/23		
01/18/23		
01/19/23		
01/20/23		
01/21/23		
01/22/23		
01/23/23		
01/24/23		
01/25/23		
01/26/23		
01/27/23		
01/28/23		
01/29/23		
01/30/23		
01/31/23		
Totals	4.7159	0.1356
Combined Totals		4.8515

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 9

TO: Each Director
FROM: Dan Muelrath, General Manager
SUBJECT: District Engineer's Reports.

The District Engineer will provide an update on:

- Projects that have made significant progress month over month.

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

Attached: Construction List

DEVELOPMENT STATUS REPORT

Project Description	Location	Type of Project	Number and Size of Connections	Link to Public Hearing Notice/ Additional Information	Status	FIA Status	Additional Notes (see abbreviations below)	Percent Facilities Installation Complete
8975 - Shiloh (KB Homes)	Main Street and Simoni Road, Oakley	Subdivision	69 Lots (1" services for fire sprinklers); and Two 1" Irrigation Services	Approved Plans-Cover Sheet	Working on As-Builts	Board Approved	--	99%
8736 & 8836 Pheasant Meadows & Vintner View	Off of O'Hara Avenue, south of Grapevine Lane	Subdivision	50 Lots for both 8736 & 8836 (1" services for fire sprinklers)	Public Hearing Notice	Working on As-Builts	Board Approved	--	98%
8734 - Stonewood Unit 2A	West of Rose Ave; south of Longhorn Way; North of Carpenter Road	Subdivision	27 Lots (1" services for fire sprinklers)	Master Plotting Plan	Working on As-Builts	Board Approved	--	98%
9426 - Delta Coves Marina - Fire Services	West Wind Place, Bethel Island	Commercial	Three 1-1/2" Irrigation Services; Five 2" services for the Docks	Parcel Map	Waiting for Plan Revisions and As-Builts	Board Approved	--	98%
9516 - Woodbury (Lennar) (104 Lots)	E. Cypress Road and Emerson Ranch Way	Subdivision	104 Lots (1" services for fire sprinklers)	Public Hearing Notice	Working on Punch List Items and Waiting on As-Builts	Board Approved	--	95%
CIP 215 Downtown Parking Project	Main Street at Norcross Lane	Mainline Extension/ Fire Service	One 2" Domestic, One 1" Irrigation & an 8" Fire Service	CIP 215 Plans-Cover Sheet	Most Punch List Items Complete; Waiting on As-Builts	Board Approved	--	95%

Notes:

RW = Project identified to install recycled water piping system.

GWMW = Project identified to install one, or more, groundwater monitoring wells.

CN = Carbon Neutrality (solar offset of pump station and/or building)

DEVELOPMENT STATUS REPORT

Project Description	Location	Type of Project	Number and Size of Connections	Link to Public Hearing Notice/ Additional Information	Status	FIA Status	Additional Notes (see abbreviations below)	Percent Facilities Installation Complete
8904 Cypress Crossings (formerly Tuscany Estates-Baldocchi Property) In-Tract Improvements - East Cypress	East Cypress Road, Oakley	Subdivision	98 Lots for both 8736 & 8836 (1" services for fire sprinklers)	8904 Tuscany Estates - Baldocchi Property - In-Tract Improvements	Under Construction	Board Approved	--	93%
Elm Lane Apartments	Elm Lane, Oakley	Multi-Family	One 4" Domestic and One 1 1/2" Irrigation	Elm Lane-Workforce Housing Prelim Plans	Working on Punch List Items and Waiting on As-Builts	Board Approved	--	90%
9284 - Ranchette (Discovery Builders)	Oakley Road at Neroly Road	Subdivision	13 Lots (1" services for fire sprinklers)	9284 Ranchette - Master Plan	Working on Punch List Items and Waiting on As-Builts	Board Approved	--	90%
9426 - Delta Coves Marina - Cottages - Pulte Homes	West Wind Place, Bethel Island	Subdivision/Condos	64 Services (1" for fire sprinklers) and Two 1 1/2" Irrigation Services	Parcel Map	CP Testing underway; Working on Punch List Items & As-Builts	Board Approved	--	85%
Oakley Logistics Center Phase 1- Backbone Infrastructure	6000 Bridgehead Road, near Wilbur Avenue	Commercial/ Light Industrial	Three 6" Services	Public Hearing Notice	Under Construction	Board Approved	--	82%

Notes:

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DEVELOPMENT STATUS REPORT

Project Description	Location	Type of Project	Number and Size of Connections	Link to Public Hearing Notice/ Additional Information	Status	FIA Status	Additional Notes (see abbreviations below)	Percent Facilities Installation Complete
Oakley - Contra Costa Logistics Center -24" Relocation	6000 Bridgehead Road, near Wilbur Avenue	Main Line Relocation	No Connections	Public Hearing Notice	Under Construction	Board Approved	--	15%
8904 Cypress Crossings (formerly Baldocchi Property) - Sellers Avenue Offsite Improvements	6390 Sellers Avenue; SE corner of E. Cypress Rd & Sellers Ave.	Mainline Extension	24" Watermain Extension down Sellers Avenue	Sub 8904 Sellers Avenue Offsite Improvements	Working on Receipt of Acceptable Materials	Board Approved	--	10%
9580 Golden Oak	West Ruby Street and Fuschia Way	Subdivision	7 Lots (1" services for fire sprinklers)	Sub 9580 Golden Oak	Under DWD Review	Future Board Meeting	--	0%
The Honey Lane Development	637 Honey Lane, Oakley (adjacent to Marsh Creek)	Subdivision	19 Lots (1" services for fire sprinklers)	Honey Lane-Project Information	Under DWD Reveiw	Future Board Meeting	--	0%
9579 Honey/Creekside Subdivision	463 & 560 Honey Lane	Subdivision	57 Lots (1" services for fire sprinklers)	Sub 9579 Applicant Plans	Under DWD Plan Review	Future Board Meeting	GWMW	0%
CIP 247 East Cypress Road Improvement	East Cypress Road - Broadway Street to Jersey Island Road	City Road Improvements	Pending	Information Coming Soon	Under DWD Plan Review	Future Board Meeting	--	0%
9307 - Summer Lake North	North of E. Cypress Road; East of Bethel Island Road	Subdivision	824 Lots (1" services for fire sprinklers)	Project Information	Under DWD Plan Review	Future Board	RW, GWMW, CN	0%

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DEVELOPMENT STATUS REPORT

Project Description	Location	Type of Project	Number and Size of Connections	Link to Public Hearing Notice/ Additional Information	Status	FIA Status	Additional Notes (see abbreviations below)	Percent Facilities Installation Complete
						Meeting		
8803 - Brownstone (Clyde Miles Construction)	Brownstone Road, Oakley	Subdivision	108 Lots (1" services for fire sprinklers)	8803 Tentative Map Extension	Under DWD Plan Review	Future Board Meeting	GWMW	0%
8760 - Stonewood 1B	West of Rose Ave; south of Longhorn Way; North of Carpenter Road	Subdivision	133 Lots (1" services for fire sprinklers)	Master Plotting Plan	Under DWD Plan Review	Future Board Meeting	GWMW	0%
9534 - Stonewood 3 Unit 2	West of Rose Ave; south of Longhorn Way' North of Carpenter Road	Subdivision	Pending	Improvement Plans-Cover Sheet	Under DWD Plan Review	Future Board Meeting	--	0%
East Cypress Road Precise Alignment (Part of Cypress Preserve)	East Cypress Road; Between Knightsen Ave. and Bethel Island Road	Subdivision	Pending	East Cypress Corridor Specific Plan	Under DWD Plan Review	Future Board Meeting	--	0%
9311 KT-KB Oakley, LLC (Part of Cypress Preserve)	APN 032-082-001; East of Jersey Island Road; North of East Cypress Road	Subdivision	276 Lots (1" services for fire sprinklers)	City of Oakley Planning Map	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9401 Cypress Dal Porto Biggs Hotchkiss (Part of Cypress Preserve)	South of E. Cypress Road; East of Jersey Island Road	Subdivision	403 Lots (1" services for fire sprinklers)	9401 Vesting Tentative Map	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%

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DEVELOPMENT STATUS REPORT

Project Description	Location	Type of Project	Number and Size of Connections	Link to Public Hearing Notice/ Additional Information	Status	FIA Status	Additional Notes (see abbreviations below)	Percent Facilities Installation Complete
9404 - Lesher Property (Part of Cypress Preserve)	Northwest corner of Bethel Island & East Cypress Road	Subdivision	1056 Lots (1" services for fire sprinklers)	Public Hearing Notice	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
9156 - Bethel Island LLC (Biggs) (Part of Cypress Preserve)	South of Summer Lake South, Rock Slough, Oakley	Subdivision	195 Apt Units (1" services for fire sprinklers)	Public Hearing Notice	Under DWD Plan Review	Future Board Meeting	RW, GWMW, CN	0%
Wendy's Restaurant	Northeast corner of the intersection of Bridgehead Rd & Main Street	Commercial/Restaurant	Pending	Preliminary Improvement Plans	Under DWD Plan Review	Future Board Meeting	--	0%
Burroughs Property	E. Cypress Road & Knightsen Avenue	Subdivision	208 Lots (1" services for fire sprinklers)	Notice of Public Hearing	Under DWD Plan Review	Future Board Meeting	GWMW	0%
DWD Corporation Yard	3990 Main Street	DWD Project	Pending	DWD Corporation Yard Office & Shop Tentative Parcel Map	Under DWD Design Review	Future Board Meeting	RW, CN	0%
6013 - BIRS Bethel Island Res. & Pump Station	Delta Coves Project, Bethel Island	Reservoir & Pump Station for Delta Coves	No Connections	Site Location Map	Planning Stage/On Hold	Future Board Meeting	CN	0%
6610 - Spinnaker Cove	Cypress Road to Sandmound Blvd	Subdivision	Pending	Spinnaker Cove Preliminary Plans-Cover Sheet	Planning Stage	Future Board Meeting	--	0%

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DEVELOPMENT STATUS REPORT

Project Description	Location	Type of Project	Number and Size of Connections	Link to Public Hearing Notice/ Additional Information	Status	FIA Status	Additional Notes (see abbreviations below)	Percent Facilities Installation Complete
8787 Rosewood Subdivision (61 Lots)	4073 Rose Avenue, Oakley	Subdivision	61 Lots (1" services for fire sprinklers)	Public Hearing Notice	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
8807 - Villa Grove (35 Lots)	2080 O'Hara Avenue	Subdivision	35 Lots (1" services for fire sprinklers)	Public Hearing Notice	City Planning Stage/On Hold	Future Board Meeting	--	0%
9088 - Cedarwood	4192 Live Oak Avenue (Near Knox Lane)	Subdivision	34 Lots (1" services for fire sprinklers)	Public Hearing Notice	City Planning Stage/On Hold	Future Board Meeting	--	0%
9183 Stonewood 3	SE & SW Corners of Carpenter Rd/Simoni Ranch Rd and Rose Avenue	Subdivision	31 Lots (1" services for fire sprinklers)	Public Hearing Notice	City Planning Stage/On Hold	Future Board Meeting	--	0%
9488 Castro Property	East side of Machado Ln; South of East Cypress Road	Subdivision	10 Lots (1" services for fire sprinklers)	9488 Castro Prop Vesting Tentative Map	City Planning Stage/On Hold	Future Board Meeting	--	0%
9537 - 2480 Oakley Road	2480 Oakley Road, near Live Oak Avenue, Oakley	Subdivision	22 Lots (1" services for fire sprinklers)	Public Hearing Notice	City Planning Stage/On Hold	Future Board Meeting	--	0%
Cosetti Property on Machado Lane	APNs 033-190-003 & 033-190-004	Subdivision	106 Lots (1" services for fire sprinklers)	Cosetti Property Applicant Plans	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
637 Brownstone Road	APN 034-170-006; Brownstone Rd; east of O'Hara Ave.	Subdivision	Pending	637 Brownstone - General Plan Exhibit	City Planning Stage/On Hold	Future Board Meeting	--	0%

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DEVELOPMENT STATUS REPORT

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Brownstone and Main Commercial Development	Brownstone and Main Street	Commercial/Restaurant/Retail/Car Wash	Pending	Brownstone & Main Applicant Plans	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
Empire Plaza	3410 Empire Avenue	Commercial	Pending	Public Hearing Notice	City Planning Stage/On Hold	Future Board Meeting	--	0%
IBN Sina Community Center	Oakley Road and Neroly Road	Public Assembly/Residential	Pending	IBN Sina Community Center Phasing Plan	City Planning Stage/On Hold	Future Board Meeting	--	0%
Oakley Village	West of Sellers Road	Subdivision	42 Lots (1" services for fire sprinklers)	Oakley Village Vesting Tentative Map	City Planning Stage/On Hold	Future Board Meeting	--	0%
Saifeena Center-Commercial	3850 Main Street	Commercial	Pending	Saifeena-Applicant Plans	City Planning Stage/On Hold	Future Board Meeting	GWMW	0%
Live Oak and Main Street	Live Oak Avenue and Main Street	Subdivision	49 Lots (1" services for fire sprinklers)	Live Oak & Main Street Site Plan	City Planning Stage	Future Board Meeting	--	0%

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DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 10

TO: Each Director
FROM: Dan Muelrath, General Manager
SUBJECT: District Counsel's Reports.

District Counsel will provide any relevant legal updates.

RECOMMENDATION:

Receive.

Dan Muelrath _____

Dan Muelrath
General Manager

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 11

TO: Each Director
FROM: Dan Muelrath, General Manager
SUBJECT: Directors' Reports.

Representative assignments verbal reports:

- City of Oakley – Director Kovalick
- Ironhouse Sanitary District – Director Pastor
- Contra Costa Water District – Director Seger
- Groundwater Sustainability Elected Officials – Director Tiernan
- East County Water Managers Association (no meeting) – Director Shaw

Ad hoc report out:

- Cybersecurity - Director Kovalick and Director Tiernan

Other:

- Congressman DeSaulnier meeting – Director Kovalick

RECOMMENDATION:

Discuss.

Dan Muelrath

Dan Muelrath
General Manager

DIABLO WATER DISTRICT
January 25, 2023 Board Meeting
Item Number 12

TO: Each Director

FROM: Dan Muelrath, General Manager

SUBJECT: Future Agenda Items.

January 26, 2023 Special Board Meeting	
Blue Sky Planning	Discussion
February 22, 2023 Regular Board Meeting	
Water Conservation Contest Winner – Landscape Retrofit	Proclamation
FY 22/23 Budget Planning Policy Direction	Discussion
Social Media, Branding, and Logo Policy	Discussion
EPA WaterSense New Home Certification Program	Discussion
March 22, 2023 Regular Board Meeting	
Social Media, Branding, and Logo Policy	Action
Recycled Water Public Opinion Survey Draft Results	Discussion
FY 22/23 Budget Planning	Discussion
EPA WaterSense New Home Certification Program	Discussion/Action
Water Mutuals Consolidation Update	Discussion
Other Items	Future Date
County General Plan comments (pending release by County)	TBD